



I'm Available!

Virginia Association of Collegiate Registrars and Admissions Officers

Without the support and dedication from our members VACRAO would not be able to keep moving forward. Please indicate your interest in helping to prepare and plan next year's meeting at **Wintergreen Resort** or in serving VACRAO.

Name: _____ Phone: _____

Institution: _____ E-mail: _____

_____ Yes, I am interested in presenting at next year's meeting. My session topic is: _____

_____ Yes, I am interested in assisting in another way with the annual meeting: session coordinator, local arrangements committee, registration, hospitality, the Give Back Project, program planning.

_____ Yes, I am interested in being on a VACRAO Committee:

First Choice: _____ Second Choice: _____

VACRAO Committees:

- Annual Site Selection Committee** - researches and recommends sites for the Association's annual meeting.
- Domicile Workshop Committee** – sponsors annual domicile workshop
- Enrollment Management Institute Task Force** - study other state-ACRAO enrollment management institutes to see if VACRAO wishes to create a similar program to train and certify qualified enrollment professionals.
- Legislative and Inter-Association Issues Committee** - monitors, analyzes, and represents VACRAO's interests in legislative, regulatory, and legal issues affecting and of interest to the membership; serves as an intermediary with other professional associations for the exchange of materials, information, and resources; and provides information to the membership.
- Membership Services Coordinator** – works with VP to collect membership dues and produces the Association's online directory.
- New Counselor Workshop Committee** - sponsors the Association's annual New Counselor Workshop.
- Newsletter Editor** – prepares newsletter three times a year, association photographer.
- Professional Access and Equity Committee** - develops sessions and programs that promotes inclusiveness within VACRAO and on our campuses, promotes professional involvement from VACRAO members of all backgrounds, and sensitizes VACRAO members to issues of importance to all people from all backgrounds.
- School and College Relations Committee** - establishes and annually publishes the College Day/College Night schedule for each upcoming fall and spring tour, and will maintain authority over such functions. The Committee will annually publish the VACRAO Roadrunner's Gazette.
- Special Workshops Committee** - sponsors at least one special workshop for Association members each year.
- Support Staff Workshop Committee** - sponsors the Association's annual Support Staff Workshop.
- Web Services Coordinator** - maintains the Association's electronic resources including the VACRAO homepage and the VACRAO mailing list; monitors existing and developing policies and practices in electronic resource management; monitors and analyzes developments in technology and content of electronic resources of interest to the membership.